

Stewartstown Borough

First Quarter Newsletter—January, February, March 2005

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Council Adopts New Budget

If you didn't get a chance to attend the council meeting in December, following is a Budget Summary of the budgets passed for 2005.

GENERAL FUNDS:

| <u>Revenue</u> | Tax Mil 3.3 |
|-----------------------|-------------|
| Real Property Taxes | 326,214 |
| Act 511 Taxes | 229,553 |
| Police Fines/Services | 94,945 |
| <u>Expenses</u> | |
| Wages/Benefits | 534,240 |
| Professional Services | 36,660 |
| Communication | 8,233 |
| Planning/Zoning | 19,000 |
| Streets/Storm Water | 56,273 |
| Culture | 14,143 |
| Public Property | 69,744 |
| Police/Public Safety | 54,239 |

GARBAGE FUNDS:

| <u>Revenue</u> | |
|-------------------------|---------|
| Interest | 150 |
| Act 101 Recycling Grant | 1,235 |
| Billing Revenue | 124,239 |
| <u>Expenses</u> | |
| Operating Expenses | 125,624 |

LIQUID FUELS/STATE AID:

| <u>Revenue</u> | |
|--------------------------|--------|
| Interest | 1,000 |
| Motor Vehicle Fuel Taxes | 32,714 |
| PLGIT Reserve | 45,160 |
| <u>Expenses</u> | |
| Motor Vehicle Project | 78,874 |

WATER FUNDS:

| <u>Revenue</u> | |
|-------------------------|---------|
| Operating Revenue | 570,000 |
| Miscellaneous Revenue | 14,000 |
| Capital Revenue | 125,404 |
| <u>Expenses</u> | |
| Wages/Benefits | 222,928 |
| Professional Services | 67,180 |
| Communication | 10,080 |
| Electricity Well Houses | 24,060 |
| Repairs/Maintenance | 79,132 |
| Operating Supplies | 165,179 |
| Capital Construction | 770,000 |
| Capital Purchases | 934,600 |

SEWER FUNDS:

| <u>Revenue</u> | |
|--------------------------------|---------|
| Operating Revenue | 582,580 |
| Miscellaneous Revenue | 17,000 |
| Capital Revenue | 88,455 |
| <u>Expenses</u> | |
| Wages/Benefits | 236,287 |
| Professional Services | 84,240 |
| Communication | 10,200 |
| Electricity Pump Stations | 67,500 |
| Repairs & Maintenance | 41,500 |
| Operating Supplies | 55,559 |
| Sludge Expense | 81,615 |
| Capital Construction/Purchases | 48,380 |

This Budget Summary is just an abridged version of the budgets. Full budgets are available for public review at the borough office.

The budget process begins in August. The General Budget, Garbage Budget, Liquid Fuels/State Aid Budget, Sewer & Water Operating Budget are the responsibility of council. The Capital portion of the Sewer and Water Budgets are the responsibility of the Sewer and Water Authority.

Borough Council did have to raise the tax mil for 2005.

According to the Pennsylvania Borough Code a Borough's mil rate can go as high as 30 mils. Stewartstown Borough's mil rate for 2005 is 3.3.

Stewartstown Borough Authority—New Sewer Rate

The Authority changed sewer rates from the current flat rate of \$92 per EDU (term similar to dwelling) to a combination flat rate plus variable rate, while keeping sewer revenue the same. The bill to be sent on February 1st, 2005 will be a prorated flat rate of \$30.66 per EDU. The bill to be sent on May 1st, 2005 will be based on the water meter readings used for the water bill that will have been sent on April 1st, 2005.

The new sewer rates for residential customers will be: A flat rate of \$68.00 for each EDU per quarter (which will include the first 3,000 gals of sewer use). In addition, all use over 3,000 gals will be billed at \$2.12/1000 gals. For homes not connected to the public water system and with private wells, the charge will be \$68.00 plus \$42.00 per quarter. However, these owner's may opt to purchase a water meter from the Authority, to be installed by the customer, at a cost of \$245.00. They may then be billed using the water meter readings. Please see the following sampling of sewer rates.

| Use (gals/quarter) | Flat rate portion (per quarter) | PLUS Variable rate (\$2.12/1000 gals over 3,000 gals) | Rate (\$/quarter) |
|--|---------------------------------|---|-------------------|
| All use for those not connected to public water (private wells)* | \$68.00 | \$42.00 | \$110.00 |
| 3,000 | \$68.00 | \$0.00 | \$68.00 |
| 6,000 | \$68.00 | \$6.36 | \$74.36 |
| 10,000 | \$68.00 | \$14.84 | \$82.84 |
| 14,000 | \$68.00 | \$23.32 | \$91.32 |
| 18,000 | \$68.00 | \$31.80 | \$99.80 |
| 20,000 | \$68.00 | \$36.04 | \$104.04 |
| 25,000 | \$68.00 | \$46.64 | \$114.64 |

* Unless owner opts to purchase and install a water meter to measure sewer use.



ATV'S, Snowmobiles and Cars Don't Mix

ATV and Snowmobile owner/operators should be aware of and heed the following Pennsylvania Motor Vehicle Code regulations.

Section 7711.1 Registration of snowmobile and ATV Unless you are operating your snowmobile or ATV on your property, the snowmobile and/or ATV must be registered with the Department of Conservation and Natural Resources and display a registration plate.

Section 7721 Operation on streets and highways It is unlawful to operate a snowmobile or ATV on any street or highway. When Mayor Hall declares a Snow Emergency, it is done so to clear the streets of snow. Said Snow Emergency in no way grants you permission to operate your ATV or snowmobile on the streets, highways or alleys of Stewartstown.

Section 7725 Operation by persons under the age of sixteen No person under the age of 16 shall operate a snowmobile or ATV in the Commonwealth unless they are under the direct supervision of a person 18 years of age or older, or, under the direct supervision of a certified safety instructor, or, on land owned or leased by a parent or legal guardian, or, hold a safety certificate issued by the Commonwealth, another state or Province of Canada.

Section 7726 Operation in safe manner Snowmobile and ATV operators and their passengers must wear a securely fastened helmet of a type and design approved by the Pennsylvania Department of Transportation.

Section 7729 Liability of owner for negligence As the owner of a snowmobile or ATV, you are liable and responsible for any death or injury to person or damage to property resulting from negligence in the use or operation of such snowmobile or ATV.

Section 7730 Liability Insurance Any Snowmobile or ATV for which registration is required under this chapter must have liability insurance coverage issued by an insurance carrier authorized to do business in this Commonwealth.

Fines and costs for violating the above sections range from \$25.00 to more than \$300.00. Snowmobile and ATV operators and owners will be prosecuted.

-Contact the Stewartstown Police Department, 993-5308 for additional information



Meeting Dates for 2005

All meetings are held at the Borough Hall Building located at 6 N. Main Street in Stewartstown. Meeting dates and times can also be found on our web page. All meetings are open to the public. If you wish to speak at a meeting, call ahead of time to be placed on the agenda. Committee meetings begin at 7:00 pm except for Jr. Council which begins at 6:30 pm.

| Council 7:30 pm | Personnel 7:00 pm Police & Public Safety 7:30 | Jr. Council *6:30 pm Public Property 7:00 Streets & Roads 7:30 | Special Action Newsletter 7:00 Sewer & Water 7:30 | Sewer & Water Authority 7:30 pm | Planning Commission 7:30 pm | Zoning Hearings (as needed) 7:00 pm |
|--------------------|--|--|---|---------------------------------------|-----------------------------------|---|
| Jan. 3 | Jan. 10 | Jan. 17 | Jan. 24 | Jan. 19 | Jan. 18 | Jan. 20 |
| Feb. 7 | Feb. 14 | Feb. 21 | Feb. 28 | Feb. 16 | Feb. 15 | Feb. 17 |
| Mar. 7 | Mar. 14 | Mar. 21 | Mar. 28 | Mar. 16 | Mar. 15 | Mar. 17 |
| Apr. 4 | Apr. 11 | Apr. 18 | Apr. 25 | Apr. 20 | Apr. 19 | Apr. 21 |
| May 2 | May 9 | May 16 | May 23 | May 18 | May 17 | May 19 |
| Jun. 6 | Jun. 13 | Jun. 20 | Jun. 27 | Jun. 15 | Jun. 21 | Jun. 16 |
| Jul. 5 | Jul. 11 | Jul. 18 | Jul. 25 | Jul. 20 | Jul. 19 | Jul. 21 |
| Aug. 1 | Aug. 8 | Aug. 15 | Aug. 22 | Aug. 17 | Aug. 16 | Aug. 18 |
| Sep. 6 | Sep. 12 | Sep. 19 | Sep. 26 | Sep. 21 | Sep. 20 | Sep. 15 |
| Oct. 3 | Oct. 10 | Oct. 17 | Oct. 24 | Oct. 19 | Oct. 18 | Oct. 20 |
| Nov. 7 | Nov. 14 | Nov. 21 | Nov. 28 | Nov. 16 | Nov. 15 | Nov. 17 |
| Dec. 5 | Dec. 12 | Dec. 19 | Dec. 26 | Dec. 21 | Dec. 20 | Dec. 15 |

Water Service Termination

Probably the most unpleasant part of the job for our sewer, water and office staff is doing water service terminations or "water shut-offs". Water and sewer customers are given approximately 70 days to pay their quarterly bill. When the bill is not paid by this time, our policy states the water service must be shut off. To insure that your water service won't be shut off, you must have your current bill paid in full by 7:00 am on shut-off day. Any resident in arrears will have been mailed a letter notifying them of the date. Payment can be made in the borough office from 9:00 am until 3:00 pm, Monday through Friday. Payment can be mailed to the borough office or put into the drop box found on the parking lot side of the borough building.

If your water service has been shut off because of non-payment the following steps can be taken:

1- If you know the amount owed and/or have a copy of the shut off notice or your late bill, come to the borough office to make payment.

2 -If you do not know the amount, contact the billing department at 717-993-2963 ext. 202 to get the correct amount and bring it to the borough office.

There is a \$50.00 turn on fee in addition to your late bill to turn your water service back on. This fee covers the expense of two employees making two trips to the resident's home to terminate the water service plus any additional clerical service needed to adjust the account.

The borough office will be open from 6:00 am until 4:00 pm to better accommodate the customer whose water service has been terminated. Our water employees are not allowed to accept utility payments outside the borough office. We no longer do a "courtesy knock" when terminating water service.

Please note that water service termination is not considered an emergency; therefore, any phone messages on the emergency number will be forwarded to the billing department's number the next business day.

Stewartstown Borough
6 N. Main Street, Suite A
Stewartstown, PA 17363

BULK RATE
U.S. POSTAGE PAID
STEWARTSTOWN PA 17363
PERMIT NO. 26

Phone: 717-993-2963
Utility Billing Ext 202
General Questions Ext 201
Recreation Board Ext 290
Missed Trash Service Ext 280
Fax: 717-993-2131
Email: office@stewartstown.org

Police Department 717-993-5308

Office Hours:
Monday through Friday
9:00 am until 3:00 pm

Borough Council:
Wilberetta Gibbs—President
Guy Hook—Vice President
Frank Paules—Chris McGraw
Marsha England—Jeff Bruening
Mildred Pomraning

Borough Staff:
Susan Grow—Borough Administrator
Kellie Waltemire—Billing Clerk
Melissa Matthews—Asst. Sec.
Robert Hunt—Director of Public Works
Ira Walker Jr.—Asst. Director of Public Works
Michael Smithson—Asst. Water. Operator
Tracy Baldwin—Sewer Operator
Wayne Bush—Asst. Sewer Operator
Tommy Shaul—Asst. Sewer Operator

Police Department:
Mayor Richard Hall
Chief Charles Reid II
Officer Larry Bailets
Officer George Cunningham
Officer Kory Saylor
Officer Jesse Knott III
Mary Ellen Stanley—Police Secretary

Authority Chairperson
Jeffrey Grow

Civil Service Comm. Chairperson
Harry Lytle

Zoning Hearing Board Chairperson
Bonner Smith

We're on the Web
www.stewartstown.org
www.stewartstown.org/police

Community Bulletin Board

Snow Removal from Sidewalks A path of at least 24 inches in width is required on each sidewalk. The removal of snow /ice needs to take place no later than 24 hours after the cessation of any fall of snow, sleet, or freezing rain. *Snow/ice removal is required under Ordinance 1993-06 which can be reviewed in its entirety at the borough office.*

Fire Donation Drive

Eureka Volunteer Fire and Ambulance Co. will be sending out donation forms to all residents in Stewartstown Borough, Hopewell Township, East Hopewell Township and Cross Roads Borough in February. This donation is for the Fire Division of Eureka. As always Eureka thanks you for your generous support.

Clear the Way to Your Hydrant A safety precaution you can take is to clear the way to the fire hydrant closest to your home. Although the Water Dept. makes its way around to clear the hydrants, you may save a lot of time in the event of a fire by keeping it clear after each snowfall.



York County Conservation District—2005 Seed and Seedling Sale

Support conservation and improve wildlife habitat in your backyard. Call: 840-7430 or 800-441-2025 ext 7430 M-F 9am-4:30pm and/or access their website at www.yorkccd.org or e-mail: yorkccd@yorkccd.org. New for 2005: Sawtooth Oak—Eastern Red Cedar—York Imperial Apple Order deadline is March 24th with prepayment. Orders must be picked up at Rocky Ridge County Park on April 15th by 7pm.