

July 3, 2017 Borough Council Meeting

The regular monthly meeting of the Stewartstown Borough Council was called to order at 7:00 p.m. In attendance were: Gordon Wisnom, Roy Burkins, Kenton Kurtz, Donna Bloom, and Polly Kreiss. Also in attendance were: Mayor Herzberger, Attorney Craig Sharnetzka, Ira Walker and Dennis Sarpen. Bill Gemmill and Michael Ellinger were absent.

GENERAL BUSINESS

Mr. Burkins made a motion to approve the minutes from the June 5, 2017 Council meeting. Ms. Kreiss seconded and the motion was carried.

Mr. Burkins made a motion to approve the general fund financial statements, including checks dated June 2nd through June 30th, 2017 totaling \$10,629.77, seconded by Ms. Bloom and the motion was carried.

Mr. Burkins made a motion to approve the sewer fund financial statement, including checks dated June 2nd through June 30th, 2017 totaling \$96,004.19, seconded by Mr. Kurtz and the motion was carried.

Ms. Bloom made a motion to approve the water fund financial statement, including checks dated June 2nd through June 30th, 2017 totaling \$33,073.65, seconded by Mr. Burkins and the motion was carried.

PUBLIC COMMENT

Council recognized Rudy Kocman of Kocman Kunkle Insurance Group. Mr. Kocman presented Council with a proposal for the coming year's insurance coverage. The Property policy covers approximately \$17 million of assets over 20 locations and this year will see a 4% increase. The Commercial Auto policy is the same coverage as last year; however, Mr. Kocman recommends increasing the liability coverage from \$35,000 to \$1 million. Mr. Burkins made a motion to increase the liability coverage from \$35,000 to \$1 million for a cost of \$150 per year. Ms. Bloom seconded and the motion was carried. Mr. Kocman also agreed to obtain quotes for cyber liability. A quote will also be obtained to increase the umbrella coverage from \$4 million, quoted in one million increments, to \$9 million. A dividend will be received for the 6 years in a row. This year's dividend will be \$4,649.00. Mr. Kurtz made a motion to renew for August 1st and obtain quotes for review later in the month. Ms. Bloom seconded and the motion was carried.

SOLICITOR'S REPORT

Attorney Sharnetzka reported on the extension of a revised bond to June 1, 2018 for the Dollar General. The bonding company did sign the revision, but the DooleyMack principal has not signed yet. Attorney Sharnetzka will make sure it is signed by August 1, 2017. The costs for the Attorney and Engineer will be placed with the developer.

A hearing on the Police department will be held on Wednesday, August 7 at 7:30. The 30-day notice advertisement will be submitted. Mr. Burkins made a motion to approve the hearing date and to send the notice for the hearing. Ms. Bloom seconded and the motion will be carried.

Attorney Sharnetzka reported that the June York County Planning Commission meeting distributed information about the York County municipality's population. Stewartstown had the 2nd highest percentage change increase in the county.

Officer Bowser will be deposed in the civil suit again Southern Regional and Officer Schmuck.

ENGINEER'S REPORT

Mr. Sarpen reported that he reviewed the revised preliminary plan for the Cloverfield Development and has not received a revised plan for the Phase 1 final plan. He also stated that the cost estimate for the improvements and the letter of credit should have an inflation variable. The preliminary plan needs to be revised which should carry over to the final plan. Mr. Bob Fisher of RJ Fisher and Mr. Greg Hill from Keystone Homes submitted their checks for the recreation fees and the sewer and water tapping fees. These fees were given to Mr. Walker to record. They do not have the revised plan as yet. Attorney Sharnetzka also needs to review the letter of credit and bonding. Mr. Kurtz made a motion that Phase 1 is conditionally approved based on the Engineer's approval, to include completion of the Developer's Agreement of Exhibit A & B, Assurity amounts and language approval, and the approval of plan revisions based on the letter of June 30th. Mr. Burkins seconded and the motion was carried. If the Engineer is not happy, the project will not continue. The Developers agreed that they will not do anything until the Engineer is happy with the plans. Revised plans are due the end of this week. Attorney Sharnetzka will record the documents once complete.

Mr. Sarpen handled storm water mapping for 29 Springwood Avenue.

58 S. Main Street has storm sewer in the rear yard. The pipe may have collapsed or separated. Attorney Sharnetzka will research as to who is responsible for repairs.

There is a two-lot subdivision on Mill Street being proposed. The area is in the Act 537 planning area. The plan cannot be approved because there are no provisions for water and sewer. Mr. Burkins made a motion to table the plan discussion until provisions for water and sewer are made. Ms. Bloom seconded and the motion was carried.

SEWER / WATER SUPERVISOR REPORT

Mr. Walker presented his report to Council.

Ms. Bloom made a motion to approve the order from Hach for lab supplies for a cost of \$340.88. Ms. Kreiss seconded and the motion was carried.

Mr. Kurtz made a motion to approve the cost of \$1363.73 for work done by Wierman's Plumbing on well #5, A4 and R2 as well as well #7. Mr. Burkins seconded and the motion was carried.

Ms. Bloom made a motion to approve the cost of \$11.60 for repair work on the SCADA system at well #7 by Control System 21. Ms. Kreiss seconded and the motion was carried.

Ms. Bloom made a motion to approve the purchase of parts to rebuild a non-operating water valve from L&B Water at a cost of \$733.87. Ms. Kreiss seconded and the motion was carried.

Mr. Kurtz made a motion to approve the cost of \$320 for minor repairs to piping inside well house #5 by WW Gemmill. Mr. Burkins seconded and the motion was carried.

Ms. Kreiss made a motion to approve the purchase of two DO (dissolved oxygen) sensor replacement kits for tanks #1A & 1B at the sewer plant by Control Systems 21 for a cost of \$416. Mr. Kurtz seconded and the motion was carried.

Ms. Bloom made a motion to approve the purchase of two new safety lights for the new utility body on the 2004 Ford for a cost of \$123 from Gordon's Body Shop. Mr. Burkins seconded and the motion was carried with Mr. Wisnom abstaining.

MAYOR'S REPORT

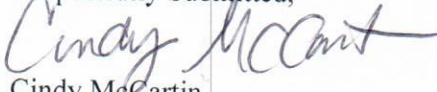
Mayor Herzberger stated that the budget for the Police department with the four members is \$1.7 million this year, increasing to \$1.84 million next year. Under the current system, Stewartstown Borough pays 19%, but will pay 20.4% next year with the new system. The \$78,000 buy in will be completed this year, with the annual cost \$400,000 this year, the cost is expected to be \$370 next year. Of course, these calculations do not factor in any changes to the budget.

PRESIDENT'S REPORT

Mr. Wisnom had nothing to report.

There being no further business, Mr. Kurtz made a motion to recess the meeting, seconded by Ms. Kreiss and the Stewartstown Borough Council meeting recessed at 8:42 pm.

Respectfully Submitted,



Cindy McCartin
Minute Taker/Transcriber