

Stewartstown Borough Council Meeting Agenda
Monday, December 6th, 2021
7:00p.m.

1. **7:00p.m**—Call to Order, followed by the Pledge of Allegiance
2. **Public Comment/Visitors**—Tom Stifler, 20 Trout Lane driveway/lot issues
3. **General Business**
 - Approval of November 1st, 2021 Meeting Minutes (*motion*)
 - Approval of Financial Statements (*motion*)
 - **General Funds**—bills dated Oct 29th thru Dec 2nd, 2021, totaling \$32,466.34
 - **Sewer Funds**—bills dated Oct 29th thru Dec 2nd, 2021, totaling \$54,094.52
 - **Water Funds**—bills dated Oct 29th thru Dec 2nd, 2021, totaling \$37,980.84
4. **Solicitor's Report**—Craig Sharnetzka
 - **Ordinance 2021-004**—Sidewalk Ordinance (to replace current Ordinance 2003-003)—(*motion to approve proposed revisions & advertise*)
 - **Nuisance Ordinance Updates**
 - Ovelton Ave., Charles and Linda Wierman
 - 28 North Main St., Patricia Schaeffer
 - 41 North Main St., Mary Ann Sheffer
 - **General Tax/Real Estate Tax**
 - **Tax Collector**
 - **Reorganization meeting, January 3, 2022**
5. **Engineer's Report**—Jason Brenneman
 - **Street work**
 - Change Order for adjustment to contract for as-built quantities (*motion*)
 - Payment to contractor (*motion to approve*)
6. **Sewer/Water Supervisor Report**—Ira Walker, Jr.
7. **Mayor's/Police Report**—Mayor Kurtz
8. **President's/Vice-President's Report**—Mr. Wisnom/Mr. Gemmill
 - **Approval to hire Nathan McCloskey** for the Water & Sewer Department (*motion*)
 - **Approval of \$1/hr. pay increase** for Felicia Markline & Jonny Perry since obtaining their CDL licenses (*motion*). Does Council wish any additional pay increase for both Felicia & Jonny since achieving their 6-month probation period with exceptional job performance? (*if so, motion required*)
 - **Resolution 2021-4**—to appoint Melissa Matthews as Borough Secretary (*motion*)
 - **Resolution 2021-5**—to appoint Stacy Myers as Borough Treasurer (*motion*)
 - **Resolution 2021-6**—to appoint Baker, Tilly, Virchow & Krause as Independent Auditors of Stewartstown Borough (*motion*)
 - **Resolution 2021-7**—to provide a Municipal Pension Plan to Stewartstown Borough employees through Pennsylvania Municipal Retirement Systems (*motion*)
 - **Resolution 2021-8**—to update Stewartstown Borough's Fee Schedule (*motion*)
9. **Treasurer's Report**—Stacy Myers
 - **Approval of the 2022 Borough Budget** (*motion*)
 - **Authority Resolution 2021-01**—to adopt water rate increases for Stewartstown Borough Authority (*motion*)
 - **Authority Resolution 2021-02**—to adopt sewer rate increases for Stewartstown Borough Authority (*motion*)

- **Authority Resolution 2021-03**—to adopt tapping fees, connection fees and customer facility fees for connection the Sewer System (*motion*)
- **Authority Resolution 2021-04**—to adopt tapping fees, connection fees and customer facility fees for connection to the Water System (*motion*)
- **Request for Fire Police**—New Freedom Christmas Parade-December 4th (*motion*)

10. **Executive Session**—Council should adjourn to Executive Session, if needed.

11. **Adjournment**