

**Stewartstown Borough Council
Meeting Minutes
Monday, April 1, 2018**

Members

Donna Bloom
Roy Burkins
Mike Ellinger
Bill Gemmill
Kenton Kurtz
Gordon Wisnom, Sr.

Others

Craig Sharnetzka, Solicitor
Jason Brenneman, Engineer
Ira Walker, Jr., Sewer/Water
Mayor Robert Herzberger
Stacy Myers, Recording Sec'y

Visitors

Mark & Peggy Raulie
Pam Almony
Thomas Stahl (& parents)
Sam Gemmill

1. The meeting was called to order @ 7:00p.m. Everyone present participated in the pledge to the flag.
2. **GENERAL BUSINESS**
 - Approval of Meeting Minutes—Mrs. Bloom made a motion to approve the March 4th, 2019 Meeting Minutes; Mr. Kurtz seconded. All were in favor; motion carried.
 - Approval of Financial Statements
 - **General Funds**—Mrs. Bloom made a motion to approve General Fund bills from March 4th thru March 29th, totaling \$59,580.79; Mr. Ellinger seconded. All were in favor; motion carried.
 - **Sewer Funds**—Mrs. Bloom made a motion to approve Sewer Fund bills from March 4th thru March 29th, totaling \$122,934.39; Mr. Kurtz seconded. All were in favor; motion carried.
 - **Water Funds**—Mrs. Bloom made a motion to approve Water Fund bills from March 4th thru March 29th, totaling \$32,693.64; Mr. Ellinger seconded. All were in favor; motion carried.
3. **PUBLIC COMMENT/VISITORS**—the following addressed Council:
 - Mark Raulie asked that some stone/fill be added to the potholes on Pine Alley. Borough staff will take care of this.
 - Thomas Stahl, a South Main Street resident is hoping to obtain his Eagle Scout status by completing a project in the borough. He suggested a project related to emergency preparedness such as collecting donations of sleeping bags, pillows, canned goods, bottled water, etc. to be stored at the Borough Office & to be used for a natural disaster or related event. Other ideas were discussed for an Eagle project such as painting fire hydrants, planting & placing flower pots around town, erecting American flags around town, etc. Thomas said he will take these ideas back to his troop, as other scouts are also looking for Eagle Scout projects, but Council was amenable to him coming to the Borough Office & taking an inventory of emergency-type items already in stock & what other items should be collected. Thomas must get approval from his troop & will return with a proposal when finalized. Mr. Kurtz stated he will serve as Thomas' contact person for this project.
4. **SOLICITOR'S REPORT**—Craig Sharnetzka reported:
 - **Ramsey Theater**--per the stipulations of his bankruptcy, Bill Neal was to list all his properties (except his residence) with a realtor by today, 4/1/2019. It does not appear that the theater is listed with a realtor, so Craig will discuss the ramifications with his legal team.

There may be some options to expedite the situation and/or Mr. Neal may transfer his bankruptcy to Chapter 7, but Craig will keep Council updated as this moves forward.

- **Regarding golf carts on public roadways**—the recently-passed Senate bill 785 allows limited access (up to one mile) for golf carts on public streets, including crossing highways; however, the Pennsylvania Vehicle Code governs the types of vehicles allowed to operate on roads in Pennsylvania, such as golf carts. Golf carts can drive on public roads if used for golf course maintenance, resort/college campus maintenance, etc. and not in excess of one mile & when both sides of the public road are owned by said golf course, college, university, etc. Crossing of a highway in a golf cart must be done at a 90-degree angle to the direction of the highway & where no obstruction prevents a safe, quick crossing. The driver must also bring the golf cart to a complete stop before crossing & yield to oncoming traffic. Anyone over the age of 12 can drive a golf cart; however, to cross a highway, the driver must be 16 yrs. old unless accompanied by an adult.
 - **Municipal Night at the Ballpark**—Friday, May 31st, CGA Law Firm welcomes Borough Council & Borough staff for a night of food & fun. Invitations should be mailed shortly.
 - **Refuse contract**—the timeline is being prepared and bid paperwork will be presented to Council next month. The new trash contract will begin November 1st, 2019.
5. **ENGINEER'S REPORT**—Jason Brenneman reported:
- **Ecker Avenue project**—Aaron Manifold will complete the culvert replacement & pipe work after Monarch replaces the headwall. This work should be done by mid-April. Paving work will be re-bid and bid paperwork will be presented to Council at their June meeting.
 - **Mayberry at Stewartstown**—Exhibit A's for water & sewer were approved by Stewartstown Sewer & Water Authority and are now before Council for approval to provide sewer & water to the 136 proposed single-family homes. 135 new homes + 1 existing home will be provided public water & sewer. Mr. Kurtz made a motion to approve the Exhibit A's; Mr. Burkins seconded. All were in favor; motion carried.
 - **West Pennsylvania Storm Sewer Project**—as discussed last month, Kinsley Construction was the only bidder on this project, with a bid coming in \$30-35,000 higher than expected. The rainy weather had delayed the work of many contractors, so the project was put on hold till May, hoping for nicer weather & more bidders. Jason has since talked to two other contractors who stated they may be interested in bidding in May.
6. **SEWER AND WATER SUPERVISOR**—Ira Walker, Jr. submitted his report, which will be on file with these Meeting Minutes. The following were before Council for action:
- Three loads of screenings were taken to Modern Landfill at a cost of \$1,105.15. Mr. Kurtz made a motion to approve this expense; Mrs. Bloom seconded. All were in favor; motion carried.
 - Lab supplies were purchased from Hach Company at a cost of \$248.28. Mr. Burkins made a motion to approve this expense; Mr. Kurtz seconded. All were in favor; motion carried.
 - The refrigerator at the Wastewater Treatment Plant went bad. Miles Appliance (Shrewsbury) had a decent model (slightly dented/scratched) for \$375 and they removed the old one. Mr. Gemmill made a motion to approve this purchase; Mr. Kurtz seconded. All were in favor; motion carried.
 - Truck #4 (water) had 4 new tires put on & several other issues resolved at Gordon's Service Center at a cost of \$2,681.95. Mrs. Bloom made a motion to approve this expense; Mr. Kurtz seconded. All were in favor; motion carried, with Mr. Wisnom abstaining.
 - Six new float switches were purchased from Control Systems 21 at a cost of \$408. Mr. Kurtz made a motion to approve this expense; Mrs. Bloom seconded. All were in favor; motion carried.

- Of note, Tracy Baldwin & Vince Catalano started their Sewer Collection Systems training on 3/21/19. This is an 8-week class & then they will take their exam on 5/23/19. Since they're already registered, both Tracy & Vince will take their water license exam on 5/23 also.
7. **MAYOR'S REPORT**—Mayor Herzberger stated that, at the last Police Commission meeting, the Finance Committee reported there is approx. \$150-175,000 to be refunded to the members. Each member will, most likely, see the refund in their quarterly bills, with each municipalities refund amount being split between two separate quarterly bills. The refund is mainly due to a reserve that has built up resulting from a health insurance rebate. The Commission reported that things are going smoothly, in addition to reporting:
- 67% of the SRPD's 2018 cases have been solved.
 - A retired officer will come back on a part-time basis to serve as community/citizen liaison within the department.
 - Landline in the old Stewartstown Police office downstairs can now be disconnected, as it is no longer needed.
8. **TREASURER'S REPORT**—Stacy Myers reported:
- A certified letter had been sent to Robert Ward, the tenant at 2 South Main & owner of the two dogs that reportedly attacked another resident's dog. The letter included the Nuisance Ordinance that prohibits "running at large" dogs, as this owner frequently walked his two dogs around town untethered. No response was received from the owner; however, office staff & some Council members have not seen the owner walking the dogs recently.
 - Hopewell Area Recreation & Parks would like to obtain property insurance on their batting barn and need Borough authorization because it's on Borough property. HARP will pay for the coverage. Mr. Ellinger made a motion to approve HARP's request to obtain additional insurance; Mrs. Bloom seconded. All were in favor; motion carried. Of note, Mayor Herzberger stated he will be a part of conducting the HARP audit, to take place end of April.
 - Shrewsbury Fire Police request for their 2019 events—Mr. Kurtz made a motion to approve the Fire Police requests for Shrewsbury Borough; Mr. Burkins seconded. All were in favor; motion carried.
 - Notice has been received from York County Board of Commissioners stating our handicap ramp is not ADA-compliant, so the Borough's Meeting Room can no longer be used as a polling place. The Borough seems to have two choices:
 - Use Eureka Fire Company as the designated Borough polling place. *With the upcoming May Primary Election, Ira Walker, Jr. said this could be discussed at the Director's Meeting on Wednesday, April 4th, but he doesn't foresee a problem using the facility on voting day.*
 - Replace the existing handicap ramp to meet ADA regulations. *Council members and Craig Sharnetzka agreed that the ramp should be replaced/upgraded to meet ADA requirements. Mr. Kurtz made a motion authorizing Jason Brenneman to see what improvements need to be done in order to make the existing ramp ADA compliant. Mr. Ellinger seconded. All were in favor; motion carried.*
9. **PRESIDENT/VICE-PRESIDENT REPORT**—Mr. Kurtz reported:
- At the recent Boroughs Association meeting, discussion was held on blighted properties. A York County Land Bank Authority has been formed through the York County Economic Alliance which includes a review committee with the ability to certify and/or designate properties as blighted. Council members were agreeable to gathering more information on how Stewartstown Borough can get on a list for any vacant properties and/or tax delinquent properties. Mr. Kurtz offered to call the Land Bank Authority.
 - There have been a few complaints regarding cars parked along Hill Street (on Rutter's side) that create a narrow cartway for car traffic & could pose a potentially dangerous situation for

- oncoming traffic cresting that hill. It's unknown if the cars belong to Rutter's employees or employees of Summers' Snowball Stand, but more information can be gathered about this.
10. **ADJOURNMENT**—With no further business before the Council, Mr. Ellinger made a motion to adjourn the meeting @ 8:06p.m. Motion carried, meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary