

Stewartstown Borough Sewer & Water Authority Meeting Agenda
Wednesday, June 17th, 2026

1. **6:30p.m**—Call to Order
2. **Engineer's Report**—Jason Brenneman—Detailed report in Board packets
Action Item
 - **York Water Capacity**—*Discussion/potential motion*
3. **General Business**
 - **Approval of May 20th, 2026 Meeting Minutes** (*motion*)
 - **Consent Agenda**
 - **Water**—Water bills & payroll (\$23,788.64) dated May 20th thru June 15th, 2026, totaling \$88,730.69
 - **Sewer**—Sewer bills & payroll (\$17,517.99) dated May 20th thru June 15th, 2026, totaling \$83,040.40
4. **Public Comment/Visitors**—Staff is unaware of any visitors to address Board
5. **Solicitor's Report**—John Baranski
6. **Sewer/Water Supervisor Report**—Ira Walker, Jr.
7. **GMB Engineering Report**—Jason Lytle— Status Report in packets.
8. **Treasurer's Report**—Stacy Myers
 - **Hamilton & Musser**—Audit proposal for 2026, 2027 & 2028 at \$10,750 (2026), \$11,050 (2027), and \$11,350 (2028)—*Motion to approve (FYI, 2025 audit costs were \$10,670)*
 - **Monthly billing update**
 - Bulk postage rate—if we go with a folded, sealed letter rather than a postcard, cost would be \$0.74/piece=\$1,033.04/month (currently around \$580/month for water and sewer **each**)
 - A monthly billing schedule has been created including 1) service month, 2) bill date, 3) due date, 4) delinquent notice mailing date, 5) posting properties date, 6) shutoff date—**May need to revise this schedule per MuniLink's suggested service dates**
 - Discussing specifics with MuniLink regarding transitioning from quarterly to monthly for service periods (especially for January's bill that typically covers September to December). **If billing water & sewer together, this would be a large bill for some residents.**
 - Discussing accounting/revenue specifics with Red Lion who bills water and sewer together each month.
9. **Chairman's Report**—Jason Roberts
 - Mower discussion
10. **Adjournment**