

**Stewartstown Borough Sewer & Water Authority Meeting Agenda**  
**Wednesday, March 20<sup>th</sup>, 2024, 7:00p.m.**

1. **7:00p.m**—Call to Order
2. **Public Comment/Visitors**—Rosemary McCloskey, 18998 Rosewood Dr., to request a water meter be installed on her private well. She would purchase the meter (\$308) & her sewer would then be metered. *Discussion/motion?*
3. **General Business**
  - **Approval of February 21<sup>st</sup>, 2024 Meeting Minutes** (*motion*)
  - **Consent Agenda**
    - **Water**—Water bills & payroll dated Feb. 21<sup>st</sup> thru Mar. 19<sup>th</sup>, 2024, totaling \$124,439.78.
    - **Sewer**—Sewer bills & payroll dated Feb. 21<sup>st</sup> thru Mar. 19<sup>th</sup>, 2024, totaling \$109,800.84.
4. **Engineer's Report**—Jason Brenneman
  - **Action Item**
    - High Street Water Main Replacement—Bid opening, Tuesday March 19. Results discussed. **Possible motion to approve lowest bidder.**
5. **Solicitor's Report**—John Baranski
  - **Auditor suggestions:**
    - The Management Agreement (water) between the Borough and Authority be updated (last one dated 1984) to include sewer as well. (*motion to authorize John to draft*)
    - Authority to approve payroll for water & sewer employees (2023 Payroll Summary enclosed in packets) *motion to authorize Chairman to approve/sign as a requisition.*
6. **Sewer/Water Supervisor Report**—Ira Walker, Jr.
7. **GMB Engineering Report**—Jason Lytle—Task Report attached.
8. **Chairman's Report**—Jason Roberts
9. **Treasurer's Report**—Stacy Myers
  - **Connections Report**—6 since February meeting (5-KSV, 1-MB)
  - **45 Mill Street**—customer consistently exceeds the allowed 230/gpd per EDU, due to conducting an in-house laundering service. (usage history in meeting packets). Does the Board want John to send a letter requiring them to purchase another EDU if the higher usage continues?
10. **Executive Session**—At this time, Authority will recess to Executive Session.
11. **Adjournment**