

**Stewartstown Borough Sewer & Water Authority Meeting Agenda**  
**Wednesday, October 18<sup>th</sup>, 2023—7:00p.m.**

1. **7:00p.m**—Call to Order
2. **General Business**
  - Approval of September 20<sup>th</sup>, 2023 Meeting Minutes (*motion*)
  - Consent Agenda
    - **Water**—Water bills & payroll dated Sept 20<sup>th</sup> thru Oct 16<sup>th</sup>, 2023, totaling \$48,275.85.
    - **Sewer**—Sewer bills & payroll dated Sept 20<sup>th</sup> thru Oct 16<sup>th</sup>, 2023, totaling \$287,612.84.
3. **Public Comment/Visitors**
4. **Solicitor's Report**—John Baranski
5. **Sewer/Water Supervisor Report**—Ira Walker, Jr.
6. **GMB Engineering Report**—Jason Lytle—see attached report.
7. **Engineer's Report**—Jason Brenneman—
  - **Action** Required--No action items.
  - **Information Only**
    - **N. Barrens Road Sewer Extension**--On hold
    - **E PA Ave Reconstruction**
      - LSA grant submitted which includes replacement of sewer line.
    - **Septage Fees and Landfill Fees**
      - Discussion with Ira to figure out the rough cost of treatment of sewer to ensure fees for landfill and Miller's septage dumping are accurate. We would determine the total plant cost for all direct costs - materials/utilities/etc (not including maintenance items or upgrades) through a year and divide it by total flow. This would give us a rough cost per gallon treat. We want to confirm if Board would want to have this completed.
    - **Diamond Maps**
      - Water information is being added. Curb boxes, hydrants, and valves are now in. Main lines would have to be added yet along with ongoing **subdivisions being completed.**
    - **PS#1 Bailey**
      - 2024 preliminary budget included preliminary schematic of new FM in order to obtain any necessary easements from property owners in 2024 so that final design, permitting, and bidding can be done in 2025...possibly even starting final design/permitting late 2024 should the Authority approve at that time.
    - **High Street Water Main Replacement**
      - Preliminary budget included engineering and construction for 2024. We would ask for the Authority to approve us to move forward with engineering as soon as possible this year in order to get all work completed for construction in good weather months of 2024.
    - **York Water Agreement/New Well Site/New Water Tank**
      - Any additional discussion on these items
8. **Chairman's Report**—Kenton Kurtz

9. **Treasurer's Report**—Stacy Myers

- **Connections Report**—4 since September meeting (3-MB, 1-CF)
- **Audit proposal**—Hamilton & Musser, 3yr proposal, \$9,850 (2023), \$10,260 (2024) & \$10,670 (2025)—*motion required to accept proposal & move forward with H & M*
- **List of commercial property/additional EDU**—review/discussion
- **Properties not connected to public water/2<sup>nd</sup>-class Township Code**—list included in packets.
- **YTD Sewer/Water Budgets**—in your packets
- **Reminder**—all Board members p/u **Rules & Regulations binders**

10. **Adjournment**