

**Stewartstown Borough Council Reorganization Meeting Agenda**  
**Monday, April 1<sup>st</sup>, 2024, 7:00p.m.**

1. **7:00p.m.**—Call to Order, followed by the Pledge of Allegiance
2. **Mayor Swearing in new Council**—Joshua Butler (Oath of Office/Affidavit of Residency)
3. **General Business**
  - Approval of March 4<sup>th</sup>, 2024 Meeting Minutes (*motion*)
  - Approval of Financial Statements (*motion*)
    - **General Funds**—bills dated March 1<sup>st</sup> thru March 28<sup>th</sup>, 2024, totaling \$15,283.16.
    - **Sewer Funds**—bills dated March 1<sup>st</sup> thru March 28<sup>th</sup>, 2024, totaling \$90,335.59.
    - **Water Funds**—bills dated March 1<sup>st</sup> thru March 28<sup>th</sup>, 2024, totaling \$72,918.05.
4. **Engineer's Report**—Jason Brenneman
  - **Street Work**
    - **Free Street** – survey work completed. There was a building addition that was constructed over the r/w line sometime between 2003 and 2009 based on aerial drawings.
      - D.E. Gemmill submitted a quote of \$975 (in Council packets) to paint the line. More quotes can be obtained if Council wishes.
  - **High Street inlets** – Fitz and Smith working on getting materials. While they were in the one inlet making measurements, they were able to see that pipe leaving the downstream inlet was also in bad shape. Recommend replacing this pipe while they are doing the work. Change order provided.
    - **Motion needed to approve change order in amount of \$4,280.**
  - **George Street Paving** – bid opening Thursday the 28<sup>th</sup>. Will send out results once reviewed.
    - **Motion needed to award to lowest bidder.**
  - **Christmas Light Policy/Met-Ed Update**--Stacy and I had a meeting with MetEd. Stacy found an agreement from 1987 that allowed wiring/fixtures/lights on noted poles however they do not correspond to existing pole numbers now. The agreement also noted that it can be terminated by MetEd at any time and now that they are First Energy, they said the agreement is no longer valid. They asked for a list of pole numbers where the lights will be placed so they can create a work request and estimate for the project. Stacy & Missy gathered the list of 20 poles (N. & S. Main) & the list was sent to Joe @ Met-Ed. If Borough wants to proceed after getting the estimate they will draw up the required agreements and documents needed to do the work.
5. **Solicitor's Report**—Craig Sharnetzka
  - **LERTA Ordinance**—Ordinance 2024-05 (*motion to adopt*)
  - **ARPA Follow Up Information.**
    - The annual reporting deadline for ARPA reports is April 30. Reports are required up through 2027.
    - Obligating funds may be done by resolution or motion. Suggest language can be phrased as “Funds are obligated for project name not to exceed dollar amount.”
    - If you want to switch funds to another acceptable use, council should discuss the reason for the change at a council meeting and adopt a resolution switching the fund allocation from project A to project B. The project names should be broad, i.e. provision of government services.
  - **Municipal Night at WellSpan Park, May 10, 2024.** York Revolution v. Gastonia. Doors open at 5:30 p.m. Game time is 6:30 p.m.
6. **Sewer/Water Supervisor Report**—Ira Walker, Jr. distributed his report--any questions from Council?
7. **President's/Vice-President's Report**—Ms. Almony/Mr. Burkins
8. **Treasurer's Report**—Stacy Myers
  - **Fire Police requests**—(*motion*)
    - Mason Dixon Ride for Life (hosted by Families Renewed, Inc.)—Sat, May 11<sup>th</sup>.
    - Red Lion Borough events—Memorial Day Parade (May 27<sup>th</sup>), Street Fair (August 10<sup>th</sup>), Halloween Parade (Oct. 28<sup>th</sup>), New Year's Eve celebration (Dec. 31<sup>st</sup>).
    - Dallastown Borough events—National Day of Prayer (May 1<sup>st</sup>), Memorial Day Parade (May 27<sup>th</sup>), Safer Gun Raffle (June 15<sup>th</sup>), Building Bridges for Brianna (June 22<sup>nd</sup>), National Night Out (Aug 6<sup>th</sup>), York Co. Fireman's Convention Parade (Aug 10<sup>th</sup>), D-Town Carnival (Aug 13<sup>th</sup>-17<sup>th</sup>), D-Town football games/traffic control (Aug—Oct), Halloween Parade (Oct 19<sup>th</sup>), D-Town Boro Witch Watch (Oct 31<sup>st</sup>)
  - **ARPA Fund Update**—total of \$237,555.39 received (\$118,590.22 on 7/14/21; \$118,965.17 on 8/24/22)
    - To date, spent \$7,000 (in Nov. 2022) for bonuses of \$1,000/employee for working through COVID pandemic (7 employees at that time).
  - **Case Construction quote for office kitchen sink replacement** (from termite damage)--\$1,751.50 (*motion*)
9. **Mayor's/Police Report**—Mayor Barnette
10. **Committee Discussion/Other Business**
11. **Executive Session**—Council will recess to Executive Session at this time, if necessary.
12. **Adjournment**