

Stewartstown Borough Sewer & Water Authority
Meeting Minutes
Wednesday, June 19th, 2024

Members present: Jason Roberts, Lisa Mohan, Dave O’Neill, Nathan Cook, Linda Miller

Others present: Engineer Jason Lytle, Solicitor John Baranski, Sewer & Water Supervisor Ira Walker, Jr., Recording Secretary Stacy Myers

Visitors

Nathan Emberson

Pam Almony

Brittany Barnette

Donna Bloom

1. The meeting was called to order @ 7:00p.m.
2. **General Business**
 - **Approval of Meeting Minutes**—Mrs. Mohan made a motion to approve the May 15th, 2024 Meeting Minutes; Mr. O’Neill seconded. All were in favor; motion carried.
 - **Consent Agenda**—it was the consensus of the Board to approve the following expenses:
 - **Water Funds**—Water bills & payroll dated May 14th thru June 14th, 2024, totaling \$136,723.57.
 - **Sewer Funds**—Sewer bills & payroll dated May 14th thru June 14th, 2024, totaling \$63,525.30.
3. **Public Comment/Visitors**—Nathan Emberson, 19003 Barrens Rd. South was present to request an extension of the June 30th deadline to connect his property to public water. He stated he has been trying to schedule the connection with W.W. Gemmill for some time, but there will be excavation involved in order to install the pipe, so that has delayed the work. In addition, he is due to leave for a military deployment soon that will last through end of September 2024. Mrs. Mohan made a motion to extend the water connection deadline for 19003 Barrens Rd. South until December 31st, 2024; Mr. O’Neill seconded. All were in favor; motion carried.
4. **Solicitor’s Report**—Atty. Baranski has the finalized Management Agreement between the Borough & Authority, at the suggestion of the auditors. Borough Solicitor Sharnetzka had a few minor revisions & has approved it. Mr. O’Neill made a motion to authorize signing the Agreement; Mr. Cook seconded. All were in favor; motion carried. At their July meeting, Borough Council will review, & if in agreement, also sign.
5. **Sewer & Water Supervisor Report**—Ira Walker, Jr. presented the following expenses/business for Board action:
 - A 4-ton portable hydraulic tool was purchased from Harbor Freight at a cost of \$180.19.
 - A box of master locks was purchased from Henry’s Lock & Key at a cost of \$108.
 - Sulfamic acid, chlorine & caustic soda was purchased from North Industrial for a cost of \$4,003.65.
 - Parts for the chemical feed pumps were purchased from Prominent at a cost of \$826.
 - A gear puller/tool cart was purchased from Harbor Freight for a cost of \$111.27.
 - Supplies were purchased from Harbor Freight & Tractor Supply for a cost of \$291.51.
 - Control Systems 21 installed some new components on the SCADA & renewed the annual license, total cost of \$2,718.29.
 - Dorn Electric replaced an electrical disconnect for Tank #1B at the WWTP for a cost of \$1,910.
 - Gettle completed work on a motor at Sewer #8 (pump #2) for a cost of \$1,980.

- Lab supplies were ordered from Hach at a cost of \$226.08.
- Harry Dehoff billed us \$4,950 for biosolids disposal.
- Kirchner Mobile Repair performed service work on the backhoe/skid steer for a cost of \$3,912.22.
- Control Systems 21 completed the annual meter calibration at Well #4 at a cost of \$361.
- Miscellaneous equipment (sewer) was purchased from Grainger at a cost of \$1,406.67.
- Miscellaneous parts for the sewer stations were ordered from Hydra-Numatic Sales at a cost of \$751.83.

Mrs. Mohan made a motion to approve the above expenses; Mr. O'Neill seconded. All were in favor; motion carried.

Other discussion:

- Ira reported the lead/copper inventory is approx. 75% complete.
 - The development known as “Springwood Manor” (Scarborough Fare, Cedar Lane, Harmony Court) was built early 80’s, at which time, copper was used for the service lines (from the street into the house). In the late 80’s, Stewartstown stopped allowing copper for service lines, using plastic instead. There are approx. 75 service lines in this development that are still copper, which Ira suggested planning the replacement of within the next year or two. Hopewell Township plans to repair/repave these streets within the next two years, so before that would be the perfect time to do this work. Ira can get a ballpark cost together, as the Board agreed with the suggestion of adding this to the 2025 Budget.
 - Sewer camera system—staff & a few Authority members were able to attend a demonstration of a sewer camera/lateral launch system + Freightliner van that Springettsbury recently traded in. The 2007 van has a “check engine” light on, that according to Gordon’s Service, represents a glow plug that needs to be replaced. It was suggested to replace all the glow plugs & the wiring harness. The main camera on the van works, but not to its full potential & the lateral launch camera is inoperable right now. Bortek has the van & offered it to Stewartstown for \$80,000; however, they may take less. The van itself has no major damage to it & a new camera system alone would be close to \$100,000 (+ a new vehicle would be near \$200,000, if not more). There is a company in Delaware that could possibly repair the inoperable camera. Board members are concerned that the existing software may soon be obsolete, and the mapping system in the van doesn’t have any connection with Diamondmaps, so additional equipment may be needed to make them compatible. Bortek contacted Ira about the Freightliner, knowing that Stewartstown uses Shrewsbury Borough’s sewer camera quite often to video laterals, etc. Since 2010, we have paid approx. \$19,000 to Shrewsbury for their services, and their staff isn’t always available when our staff needs them. Ira said this equipment would be nice to have, but it’s not necessary.
- After more discussion, the Board isn’t comfortable spending this money right now, not knowing what exactly we’re getting into as far as equipment, software, vehicle age, etc.

6. **GMB Engineering Report**—Jason Lytle reported:

- **Task 003/006—Operational Support**
 - **Control Building/Garage roof**—maintenance inspection tentatively scheduled for 6/26/24, Jason to follow-up.
 - **Industrial Wastewater Discharge Ordinance**—will be on the July agenda to authorize advertising this.
 - **Bioset Operation/Service**—
 - Acid Feeder—hopper liner just arrived today. While waiting for the hopper liner, the cost of replacing the Acid Feeder was researched. Equipment only cost would be \$25,575.64 (installation cost not included). With the liner being received, this should be back in service in a couple of days.

- **Aeration Diffuser Lifting Cable**—Jason reported on a hook retrieval system, along with replacement cables for all the SBR #2 retrieval units. He will get prices together for the August meeting.
- **Pumping Station Site Visits**—Jason L., Jason B. & staff conducted visits to observe infiltration & inflow into the wet wells. Pumpstations #1 & #2 had some leaks & will require patching. PS #4 also had a leak and Jason B. was reviewing repair options. The age of these Pumpstations may require rehabbing soon. In 2021, PS #3’s rehab cost \$140,000. More discussion can be held at budget time.
- **PFAS Monitoring & Reporting**—In 2023, Stewartstown volunteered for the UCMR5 (Unregulated Contaminant Monitoring Rule 5) which included sampling for PFAS compounds. Those results were included in the 2023 CCR (Consumer Confidence Report).
In addition, DEP started regulatory monitoring on PFOA & PFOS in January 2024. Two samples were taken in 2023 & two samples were taken this year to date.
 - PFOA has a maximum contaminant level of 14 parts/trillion (or .014/billion).
 - PFOS has a maximum contaminant level of 18 parts/trillion (or .018/billion).
 Right now, EPA’s requirement is initial monitoring (by 2027) & because Stewartstown participated in the UCMR sampling, those do count, but DEP approval must be obtained to make those count. By 2029, everyone must be in compliance with the MCL (maximum contaminant level).
- **Task 04B—Control Building & Dewatering System Construction**—
 - Next progress meeting is scheduled for 7/11/2024.
 - Electrical inspections completed & passed.
 - Continuing work on locker room & restroom.
 - Planning for arrival of equipment & floor repairs, with a coordination meeting on 6/26 for the flooring repairs.
 - Coordination meeting with Schwing (screw press) to be scheduled in July.
 - Application for Payment #3 was received from Advanced Industrial Services in the amount of \$53,117.10. Jason concurs with this request.
Mrs. Mohan made a motion to approve this payment to AIS; Mr. Cook seconded. All were in favor; motion carried.
- **Task 005—Treatment Improvement Design**
 - Continuing to work through details of equipment & proposed modifications.
 - Coordinating with structural/architectural design of Headworks Building.
 - Continuing electrical coordination for equipment replacement.
 - Continuing preliminary SCADA design.
- 7. **Engineer’s Report**—Jason Brenneman wasn’t present tonight, but the following was discussed:
 - **Pump Station Review**—as Jason L. reported, leaks were found at #1, #2 & #4. Patching can be conducted & Jason B. spoke with Uretek about the potential repairs. This will be tabled until the July meeting for further explanation & discussion. Rehabbing of PS #3 in 2021 cost approx. \$140,000, so discussion on rehabbing any of the above Pump Stations can be done during budget time, if the Board wishes.
 - **Barrens Rd/Dollar General Sewer & High St. Water Projects**—When this project was bid, Hopewell Township did not have a bond requirement in place for road restoration. They are now requiring this, along with the street cut permit that would cover a 2-year period. Atty. Baranski will discuss this last-minute requirement with the Township Solicitor to see if it can be waived.
Mr. O’Neill made a motion to pay the bond amount of \$1,815, failing the negotiation with the Township to have this waived; Mrs. Mohan seconded. All were in favor; motion carried.

8. **Treasurer's Report**—Stacy Myers reported:
 - **Connections Report**—5 new connections since the May meeting (4 in Mayberry, 1 mandatory connection at 70 High St.).
 - **Delinquency Report**
 - Unpaid May sewer bills—to date, 270 accounts, totaling \$53,987.44. These accounts have not yet received delinquent notices. Those will be mailed early July for a late-July water service termination, if unpaid.
 - Unpaid April water bills—to date, 31 accounts, totaling \$2,943.69. These accounts have already received delinquent notices & if the bill isn't paid by 6/27/2024, will have water service terminated.
 - **Follow-up from the 2017/2018 public water & sewer extension along Bridgeview Rd.**

Two properties remain unconnected. They signed & returned the Repayment Agreement for the tapping fees but have made no payments. Property liens were filed for the tapping fees in 2019.

Mrs. Mohan made a motion to authorize Atty. Baranski to send reminder letters to 4603 & 4614 Bridgeview Rd property owners including lien information, amount due and the requirement to connect to public water & sewer. Mr. O'Neill seconded. All were in favor; motion carried.
9. **Other business**—Jason Roberts reported the local Cub Scout Troop requested a tour of the WWTP in order to obtain their merit badge. He will contact the Troop Leader to coordinate.
10. **Adjournment**—With no further business, Mrs. Mohan made a motion to adjourn @ 7:55pm. Motion carried, meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary