

Stewartstown Borough Sewer & Water Authority Meeting Minutes
Wednesday, May 21st, 2025

Members present: Jason Roberts, Lisa Mohan, David O'Neill, Nathan Cook, Thomas Casteel, Kevin Brunicke

Others present: Engineer Jason Brenneman, Engineer Jason Lytle, Solicitor John Baranski, Sewer & Water Supervisor Ira Walker, Jr., Recording Secretary Stacy Myers

Visitors: none

1. The meeting was called to order @ 7:00pm.
2. **General Business**
 - **Approval of Meeting Minutes**—Mrs. Mohan made a motion to approve the April 16th, 2025 Meeting Minutes; Mr. O'Neill seconded. All were in favor; motion carried.
 - **Consent Agenda**—the Board gave their consensus to approve the following expenses:
 - **Water**—Water bills & payroll dated April 15th thru May 20th, 2025, totaling \$118,578.35
 - **Sewer**—Sewer bills & payroll dated April 15th thru May 20th, 2025, totaling \$96,672.22
3. **Public Comment/Visitors**—no one to address the Board
4. **Solicitor's Report**—Atty. Baranski reported the following:
 - **Two agreements for Board action**
 - **Sewer Extension Agreement with Ilyes Holdings 8, LLC**, that states Jordan Ilyes will purchase 32 sewer and 32 water EDUs for the 13 Mill Street property. The agreement also states the Authority will credit him for the cost of replacing the sewer main on his property (extending across his property & down Mill Street). Shiloh Paving provided an updated proposal for that work of \$111,700. Per the agreement, the sanitary sewer main will be constructed per the Authority's specifications, and Jordan will provide us with as-built drawings after completion. Atty. Baranski suggested a security maintenance bond agreement be in place for at least 18 months to ensure the work is done per specifications. The Board agreed.
Mr. O'Neill made a motion authorizing Atty. Baranski to email the agreement to Jordan Ilyes for his review; Mr. Brunicke seconded. All were in favor; motion carried.
 - **Final agreement with New Freedom Borough** which allows their Zoning Officer/Codes Enforcement Officer to conduct inspections of the water meter assembly within Hopewell Township, as Hopewell Township stated they did not need to be involved with these inspections. The Township emailed Atty. Baranski stating this work does not need Township Board approval or authorization.
Mrs. Mohan made a motion for Chairman Roberts to sign the agreement and for Atty. Baranski to forward it to New Freedom for their review & signature; Mr. O'Neill seconded. All were in favor; motion carried.
 - **Dollar General reimbursement for damage to sewer main**—Atty. Baranski sent them proof of payment (again) for the contractor's invoice of repair. Dollar General's representative said they would forward it to the correct person for payment.
 - **No District Justice hearings this month.** They have been pushed to June.
5. **Sewer & Water Supervisor Report**—Ira Walker, Jr. reported the following expenses:
 - A new utility pump for Well House # 7 was ordered from Gettle at a cost of \$3,045 + shipping.
 - Twelve (12) loads (or 90 tons) of biosolids were hauled to the Dehoff Farm at a cost of \$2,700.
 - A load (5.6tons) of screening/Class B biosolids were hauled to the landfill at a cost of \$749.95.
 - We purchased valve box tops/bottoms from L/B Water at a cost of \$464.64.
 - Eleven (11) tons of #3 stone were purchased from York Building Products at a cost of \$262.62.
 - Openshaw Plumbing conducted some minor plumbing work at the WWTP at a cost of \$366.70.
 - We purchased miscellaneous lubricants for the bioset system from Schwing Bioset at a cost of \$5,633.95.

- Shrewsbury Borough loaned us their jetter/sewer camera for two separate jobs at a cost of \$740.
- Miscellaneous lab supplies were purchased from Aqua-Phoenix at a cost of \$144.64.
- A street opening permit was applied for with Hopewell Township to complete a sewer lateral repair at 234 Jenny Lane. Permit cost \$500.
- We renewed our SCADA license through Control Systems 21 at a cost of \$912.75.
- We renewed our annual support for the Sensus meters with L/B Water at a cost of \$3,700
- Miscellaneous parts for the Sewer Stations were purchased from HNS at a cost of \$2,377.21.
- Miscellaneous lab supplies were purchased from USA Bluebook at a cost of \$552.68.
- Another order of lab supplies were purchased from USA Bluebook at a cost of \$266.17.

Mr. O'Neill made a motion to approve the above expenses; Mr. Cook seconded. All were in favor; motion carried.

Ira also reported the following informational items:

- On 4/24/2025, we celebrated Bring Your Kid to Work Day with a few employees bringing their school-age children. It was a good day & the kids enjoyed it. Thank you from the staff for allowing them to participate!
- Our newest employee, Kerry Baum, Jr., started on 4/22/2025 & is working out really well. He's currently studying for his CDL permit/license.
- Since the beginning of the year, 200 Kamstrup meters were replaced. Staff is hoping to have the rest (450) installed by the end of the year.

6. **GMB Engineering Report**—Jason Lytle reported:

- **Task 003/006—Operational Support**

- **Landfill Pretreatment**

- Met with YCSWA on May 14th—reps are interested in sending all leachate to the pumpstation & abandoning the pond (from all 3 cells). Currently, cells 1 & 2 are going to an open holding pond which is getting diluted from rainwater (and a lot of pollution).
 - Data summary on the leachate was included in Jason's summary. Both the ammonia & iron levels exceed the limits of both our agreement with YCSWA and our Ordinance. There are 4 miles of force main & gravity sewer from the landfill to the treatment plant, so the time it takes to reach the plant, as well as the estimating dilution & options are being researched. There is a valve that allows staff to control how fast it comes into the plant. Discussion was held.

- **PFAS**

- Will likely be included in the next WWTP permit renewal in 2026, so sampling will come into play. No current problem at the plant is known.
 - Leachate would be a PFAS source. Per the agreement with YCSWA, if something from their waste causes a problem, they have to take the biosolids; however, landfills are not able to take biosolids per PFAS regulations.
 - PFOA & PFAS are both high currently, based on drinking water standards so both will be monitored as permit renewal nears. Options & future planning are being reviewed. Jason said there is a time for planning, which is good.

- **Salt Barn**—in progress

- Jason B. attended the Hopewell Township meeting to request a waiver for a Site Development Plan. Township agreed & asked that the Salt Barn be included in the WWTP SDP. Plans are being completed for the slab & building. These will be submitted to Johnston Construction for the COSTARS proposal & to the township for a building permit review.
 - Joe Zahn (snow removal contractor) suggested a motion light inside/outside for the Salt Barn.

- **Task 04B—Control Building & Dewatering System Construction**

- Next Progress Meeting is scheduled for June 4th at the Borough Office.
 - Latest delivery estimate of Screw Press is mid/end of June. It's due into New York May 21st, then to Minnesota by May 30th for Schwing to inspect.

- Contractor cost of installation & removal of the temporary press—approx. \$41,500 (+ other expenses incurred) These will all be compiled, hopefully by end of June to submit to Schwing.
 - Building permit extension—permit expires this week & is in process with Hopewell Township-Mrs. Mohan made a motion to approve the building permit extension with Hopewell Township for \$200; Mr. Cook seconded. All were in favor; motion carried.
 - **Task 005—Treatment Improvements Design**
 - Wrapping this up for a submission to DEP by end of this month.
 - Will coordinate on phasing contract work via PENNVEST.
 - Will coordinate work with architect, structural & electrical.
 - **Task 007—PFAS Preliminary Planning & Design**
 - Currently on hold, waiting on some testing results to come back. Samples have been collected.
7. **Engineer's Report**—Jason Brenneman reported:
- **Well 5 Building/Control Upgrade**—contractor is working on some punch list items. Final payment application should be received by June meeting.
 - **Chlorination Booster Pump**—Manifold Excavating installed an infiltration pit at Shaw Rd. Chlorination building, per requirement by EPA/DEP. This work has been completed & invoice is before the Board for action. The developer had provided \$5,000 towards this project. Mrs. Mohan made a motion to approve payment of Manifold Excavating's invoice of \$861; Mr. O'Neill seconded. All were in favor; motion carried.
 - **Kurtz School Villas**—We received revised as-built plans that Jason reviewed earlier this week. Developer addressed all outstanding comments. Formal submission for the Authority's approval & adoption of the water line & sewer force main should be received by the June meeting.
 - **Hollow Rd. Sewer**—Shrewsbury Borough televised a manhole that runs from the pumpstation upstream. There is roughly 50' of sewer line that should be replaced; the rest was in relatively good shape. Jason said this isn't an emergency but will need to be addressed.
8. **Treasurer's Report**—Stacy Myers reported:
- Connections Report—1 new connection since May meeting (Mayberry)
 - Delinquent accounts—To date, outstanding April water bills total \$32,429.58. Delinquent notices for these bills will be mailed June 2nd.
 - State Ethics forms—Atty. Baranski stated these forms ARE required to be completed despite the Authority not being a paid Board, as the forms don't have anything to do with being paid. They can be completed online, but if anyone needs a form, let Stacy know.
9. **Chairman's Report**—No report.
10. **Other Business**—Dave O'Neill announced, as of June 13th, he will no longer be a Borough resident. That is the date of his property settlement. Dave will leave a vacancy on the Board as well as the position of Secretary. Dave will be living in the Borough until early July. He has enjoyed working with everyone, as we have all enjoyed having Dave's input & experience on the Authority and its operations.
11. **Adjournment**—With no further business before the Board, Mr. O'Neill made a motion to adjourn at 8:05pm. Motion carried, and the meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary