

Stewartstown Borough Sewer & Water Authority
Meeting Minutes
Wednesday, November 15, 2023

Members present: Kenton Kurtz, Jason Roberts, Nathan Cook, Dave O’Neill, Gordon Wisnom, Sr., Tom Casteel

Others present: Solicitor John Baranski, Engineer Jason Lytle, Sewer & Water Supervisor Ira Walker, Jr., Recording Secretary Stacy Myers

1. The meeting was called to order @ 7:00p.m.
2. **General Business**
 - **Approval of Meeting Minutes**—Mr. Wisnom made a motion to approve the October 18th, 2023 Meeting Minutes; Mr. O’Neill seconded. All were in favor; motion carried.
 - **Consent Agenda**—it was the consensus of the Board to approve the following expenses:
 - **Water**—Water bills & payroll dated Oct. 17th thru Nov. 14th, 2023, totaling \$70,770.79.
 - **Sewer**—Sewer bills & payroll dated Oct. 17th thru Nov. 14th, 2023, totaling \$94,076.26.
3. **Visitors & Public Comment**—none
4. **Engineer’s Report**—Jason Brenneman was absent tonight, but submitted the following informational items:
 - **Barrens Rd. North Sewer Extension**—finalizing PENNDOT permit plan for submission.
 - **E. Pennsylvania Avenue Reconstruction**
 - LSA County Grant was submitted which includes the replacement of the sewer line.
 - LSA State Grant is also being submitted. More updates on this later.
 - **Septage Fees & Landfill Fees**—additional discussion of rough cost & fees, if needed. Calculations did show the rough costs are covered by the current fees imposed.
 - **York Water Agreement/New Well Site**—Jason’s office is preparing a budget for a new well site & what is involved with planning, drilling/testing & putting it into operation. Jason will share a clearer budget number, once known.
 - **Landfill Agreement**—Jason B., Jason Lytle & Ira continue to update the agreement.
 - **Sewer line replacement between Dollar General/Bronson Avenue**—Ira reported on a recent issue at Sewer #1, where a constant stream of clear water was coming into the Sewer Station, which is unusual. Staff suspected something was coming from the Dollar General side into SS #1. The demo sewer camera was requested to view this 6” main & that was done today. During the videoing of the 100+foot run, I & I was found, along with several bellies & a fairly long crack in the pipe. With approx. 5 gallon/minute of spring water going to the plant unnecessarily, Jason B & Ira would like to get this pipe replaced sooner rather than later. Jason suggested coordinating this project with the Barrens Rd. North extension if the Board wishes. Jason gave a rough estimate of \$90,000 for this replacement (between Dollar General & Bronson Avenue).
Board members agreed this should be done but would like to have more discussion once Jason is present.
5. **Solicitor’s Report**—Atty. Baranski reported:
 - **Letters were mailed** to Bailey Springs Plaza owner & Saubel’s Market stating they need to purchase additional EDU’s, per their usage being continually over the allowed amount.
 - **61 Patterson owner**—per the Water Rules & Regulations and the mandatory water restrictions in place (of both the County & Borough), two actions are pending with District Magistrate Manifold, due to this resident continuing to water his lawn. John suspects a hearing may be held next month.

- **The Authority has been invited to participate** in the Aqueous Film Forming Foam Product (PFOS) Liability Litigation that's taking place in SC, as it's a nationwide class action lawsuit that Ira was notified about. There are some preliminary questions that needed to be answered before entering into the lawsuit. Stewartstown participated in voluntary testing through EPA in March 2023, so John will answer that question & once entered into the lawsuit, he will follow up with Ira or Jason Lytle, as necessary.
 - **Per the Hopewell Township's Ordinance, adopted in 2004**, the list of six township properties, only on public sewer, are required to also connect to public water. Mr. Wisnom made a motion authorizing Atty. Baranski to mail letters to those residents requiring their connection to public water. Mr. Roberts seconded. All were in favor; motion carried.
 - **Permission to hunt/hike on Authority property/WWTP** was requested by a township resident. At the Board's request, John will respond to the resident that no one will be allowed on the private property.
6. **Sewer & Water Supervisor Report**—Ira Walker, Jr. submitted his report & the following expenses for action:
- New parts/sprayer were purchased from Sprayer Plus for \$146.98.
 - Lab supplies were ordered from Hach at a cost of \$486.95.
 - Miscellaneous parts & 3 water heaters were purchased from Grainger at a cost of \$566.55.
 - Lime testing equipment was purchased from USA Bluebook at a cost of \$686.50.
 - Two chlorine injectors were purchased from Pyrz at a cost of \$757.
 - A stirrer was purchased from USA Bluebook at a cost of \$1,752.34.
 - Control Systems 21 replaced a bad relay in the panel box at Well #6 for a cost of \$600.50.
 - PRWA sent a \$115 invoice for training.
 - C.H. Reed completed annual preventative maintenance on the air compressor/small blower at the WWTP for a cost of \$1,716.22.
 - Modern Landfill billed us \$962.92 for disposal of Class B biosolds.
 - 31 tons of crusher stone was purchased from York Building Products at a cost of \$629.78.
 - Nate McCloskey & Tyler Robinson finished their CDL training. Both have their CDL permits & will be taking their road tests on 12/4/23. Cost of the exam is \$500.
 - JG Environmental cleaned out the Bioset reactor/piping for a cost of \$3,918.60.
 - Modern Landfill billed us \$1,337.20 for Class B sludge disposal.
 - Six portable heaters were purchased from USA Bluebook at a cost of \$798.74.
 - The spectrophotometer at the WWTP is outdated, per Hach. A suitable replacement was found through USA Bluebook, for a cost of \$6,253.09.
 - A leak was found in the radiator of the generator at Sewer #3. Powerhouse Generator replaced the radiator for a cost of \$2,963.86.
- Mr. O'Neill made a motion to approve the above expenses. Mr. Casteel seconded. All were in favor; motion carried.
7. **GMB Engineering**—Jason Lytle reported:
- **Task 001—WWTP Assessment**—completed/no action needed.
 - **Task 003—Operational Support**—in progress
 - **Landfill Pretreatment**—draft of a revised Agreement is in progress between Jason L., Jason B. & Ira.
 - **Pumping Station Odor/H2S mitigation**—in progress
 - Hopewell Township received a complaint about the odor at SPS #3. Ira & Jason investigated the discharge at SPS #11 & other possible sources. Options are being researched, such as switching aeration units, conducting odor sampling, adding a carbon filter, adding chemicals at upstream sources, etc.

- **Industrial Wastewater Discharge Ordinance**—in progress. A draft of proposed changes was provided for Board review. Atty. Baranski will coordinate the proposed changes & bring an updated copy of the Rules & Regulations for the Board’s action in December.
Mr. Casteel made a motion to accept the proposed Sewer Service Rules & Regulations Modifications. Mr. Wisnom seconded. All were in favor; motion carried.
- **Bioset Operation/Service**—in progress. A conference call had been held with Synagro as their options are better suited for Class A disposal. They have a network of farms too, if necessary for disposal. This will be revisited, if necessary. Staff coordinated with the lime supplier for a partial delivery of lime to increase the silo turnover. The lime quality was tested at the WWTP prior to offloading & accepting.
Schwing service call on the Bioset was last week & repairs to the pump were completed. It was brought back into operation & had some over pressure issues. Other modifications were also made. After resetting & restarting after a few days, Class A solids were able to be ran successfully.
Some other improvements to the Bioset are proposed & were discussed. The Board agrees to pursue these costs to help the operation run more smoothly.
- **Task 04B—Control Building & Dewatering System Construction**—in progress.
 - Schwing Screw Press submittal is in review.
 - Boerger Rotary Lobe Pumps is waiting on a resubmittal.
 - Next progress meeting is scheduled for Thursday, Dec. 14th @ 10am at the Borough Office.
 - Progress over the month—
 - Boiler demolition is underway & the boiler is not operational or being used.
 - About half of the electric unit heaters are installed & operational.
- **Task 005—Treatment Improvements Design**—in progress.
 - Ongoing investigation of survey, geotechnical & existing equipment.
 - Now initiating a request for proposal updates from the vendor.
- 8. **Chairman’s Report**—Mr. Kurtz reported his plan to resign from the Sewer & Water Authority as of December 31, 2023. He will submit his written resignation to Borough Council so a replacement can be appointed. Reorganization for a new Chairman can take place in January.
- 9. **Treasurer’s Report**—Stacy Myers reported:
 - **Connections Report**—5 new connections since last meeting (1-KSV, 4-MB)
 - **Approval of the 2024 Sewer & Water Budget**—more discussion was held on a rate increase.
Mr. Wisnom made a motion to keep the flat rate the same for water & sewer but to increase the per 1,000 rates by 10%. Mr. Elwell seconded. All were in favor; motion carried.
Mr. Cook made a motion to approve the 2024 Sewer & Water Budget. Mr. O’Neill seconded. All were in favor; motion carried.
- 10. **Adjournment**—With no further business before the Board, Mr. Wisnom made a motion to adjourn the meeting @ 7:55p.m. Motion carried, meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary