

**Stewartstown Borough Council**  
**Meeting Minutes**  
**Monday, October 3<sup>rd</sup>, 2022**

**Members present**

Pam Almony  
Polly Kreiss  
Kim Carl  
Roy Burkins  
Bill Gemmill  
David Elwell

**Others present**

Mayor Brittany Barnette  
Craig Sharnetzka, Solicitor  
Jason Brenneman, Engineer  
Ira Walker, Jr., Sewer/Water  
Stacy Myers, Recording Sec'y

**Visitors**

Felicia Markline  
John Barnette  
D.L. Dobbins  
Taras Vizzi

Nate McCloskey  
John Nolan  
Jason Roberts

Peggy Raulie  
Gordon Wisnom, Sr.  
Erica Rearich

1. The meeting was called to order @ 7:00p.m. followed by the pledge to the flag.
2. **Public Comment/Visitors**—the following were present to address Council:
  - **John Nolan, Stewartstown Railroad**—at the request of Council, John had attended July's meeting to discuss a possible repair of the Mill Street railroad crossing. The crossing has been in disrepair for years, but John stated the railroad doesn't have a lot of money to put toward the repair and was hoping they could partner with the Borough to do so. Prices of rails, ties, asphalt & other necessary materials were discussed, as well as a scope of work when a few Council met with John at the RR crossing. Pricing & repair options were emailed for Council's review, which included:
    - a) Milling out asphalt between rails & crossings, in which the existing rails & crossties would remain—approx. \$30,00
    - b) Poured in-place concrete, in which new rail would be installed as well as wooden forms & rebar in the formed area surrounding the tracks, followed by ready-mixed concrete—approx. \$80,400
    - c) Using Omega-type concrete precast panels, replacing 60pcs of crossties, rails, joints, rail plates, ballast, asphalt—approx. \$66,820 for materials; asphalt + labor/equipment adds \$70,000 to the cost—total estimate \$136,820

Council had been leaning toward option C because it would offer a repair that would last for years on this heavily traveled crossing. But after seeing the increased cost of materials, asphalt & all the involved costs, Mr. Gemmill told John the Borough is not prepared or interested in paying that much money on this repair. During the crossing repair, the Borough was also planning to replace the culvert & storm pipe in that area which adds more expense. Council may be agreeable to option A, but since the weather will soon be turning colder, the repair must wait until spring. Over the winter, a scope of work can be discussed & John said by spring, the Railroad may have more money to contribute. Until then, John will discuss with Railroad personnel about filling in the potholes around the rails to help smooth out that section.

- **D.L. Dobbins, owner of 26 W. Pennsylvania**—was present to discuss an easement that directs stormwater off W. Pennsylvania through the side of his property. The easement fills with water frequently & saturates the back of his yard. The water then goes to the culvert adjacent to his property & the old Fypon property. He wondered if the Borough could build up the area with stone or install a pipe, so the water runs into the culvert & not across his property. Jason Brenneman & Ira had met at Mr. Dobbins' property recently to discuss this issue. Jason said, a few years ago, the Borough installed a new inlet & pipe down through the

existing Borough ROW. Storm sewer & stormwater, in that location, would be the Borough's responsibility. Jason said there's a small swale where the pipe ends & because of the steep slope & because the vegetation never matured in that area, weeds, dirt, etc. builds up, overflows & doesn't go down the swale or make it to the pipe going through the Fypon area. Jason said an option would be to extend the pipe down to the pipe at Fypon, but a DEP permit is required for that. Another option is to remove the large tree in the rear of the Dobbins' property because it shades a lot of the backyard & doesn't allow sunlight to help stabilize the swale & vegetation. Mr. Dobbins would rather not remove the tree because they like the shade it provides. No matter what, Jason foresees an issue with the swale filling up over time. The cleanest, but not the cheapest option would be to extend the pipe to the existing pipe at Fypon. If the large tree remains, Jason predicts Mr. Dobbins' property will still get some stormwater runoff & will still get muddy due to the shady area.

After some discussion, Mr. Elwell made a motion authorizing Jason to obtain a price to extend the pipe from the current outfall to the pipe on the former Fypon property, including the cost to obtain the necessary DEP permitting; Mrs. Carl seconded. All were in favor; motion carried.

Of note, Jason said the DEP permit could take up to 6 months to receive.

- **Brandon Hershey & his business partner, Steve Cottrill** were present to introduce themselves as the new owners of the Stewartstown Square at 18-20 S. Main Street. They acquired the property at a recent public auction, along with the old My 3 Sons Restaurant building, former District Justice office, 16 S. Main (vacant lot) and the house on 14 S. Main. They already own some like properties in York City that they have rehabbed to create & add business in the community. They would like to do the same in Stewartstown Square and have talked to several business owners about possible opportunities; i.e., a butcher, coffee shop, Senior Center space, farm market, etc. Brandon & Steve's company is Budget Rentals, and although they haven't obtained their LLC yet, they may possibly have a 3<sup>rd</sup> partner joining them. They're kicking around ideas of what to call the area; Stewartstown Square or Stewartstown Plaza were mentioned & a few Council stated the area was first called Orchard Square.

Brandon & Steve are really excited to bring new life & business to Stewartstown. Brandon said they don't have unlimited pocketbooks, but they have unlimited vision. Settlement on the properties hasn't taken place yet, but they hope to be the new owners within a few weeks. Mrs. Carl, Chair of the Economic Development Committee is very excited to see new development in that area. She's hoping for something other than more housing and something that will build a sense of community in Stewartstown.

- **Stephanie Thompson** was not present tonight due to not feeling well, but Council President Almony said Steph wanted to discuss the possibility of having an Angel Tree, in which gifts (or food donations) would be bought to benefit a needy local family/families. Steph would take care of making the angels & distributing the items bought. If anyone is willing to help, she is open to help. Ms. Kreiss said M & T Bank had an Angel Tree years ago & the response was overwhelming. It's a good idea, but some Council wondered if the tree would be more visible in an area with more foot traffic. Atty. Sharnetzka said if the program was run in conjunction with a nonprofit versus the Borough, it would make more sense. How are the families selected? Ms. Kreiss said the community center the bank went through offered the names, ages, gift recommendations. Stephanie said she will work with the school to select family names & their needs.

Atty. Sharnetzka thinks it would be better to partner with an organization that is a nonprofit. In addition, some of the Council wondered why the Borough would need to be involved, as there are a number of nonprofits & churches who would hold such events. Ms. Almony will report this back to Stephanie.

3. **Engineer's Report**—Jason Brenneman reported:

- **2023 Street Work**—with budget time upon us, Jason updated Council on his suggestions.
  - a) **High Street**—it was previously discussed that paving work on High Street would wait until the Cloverfield development was complete. Jason said there are approx. 8 more building lots still vacant & he doesn't foresee Cloverfield being finished in 2023 yet. So, this wouldn't be a road project for 2023.
  - b) **George Street**—it was previously discussed to also hold off on paving George until the 2<sup>nd</sup> building of townhomes is complete. Once one more unit in the 1<sup>st</sup> building is sold, construction of the 2<sup>nd</sup> building will begin, so there's a possibility George Street may be ready for the 2023 paving season, but we'll need to wait & see. George Street will be a full-depth reclamation project (similar to Charles Avenue), although Jason said, it would make more financial sense to partner George Street's FDR with another street requiring the same (possibly High Street in a year or two).
  - c) **Springwood Avenue**—has some settling issues & spot patching but won't require immediate repair. Jason will keep it on his radar for future repair.
  - d) **Ice House Drive & Katie Court**—would require fabric & overlay, but both streets are in relatively good condition with some spider-cracking. Jason said it's better to repair them now before they fall into further disrepair requiring more extensive work. There would also be 7 ADA ramps involved that would need to be brought into compliance.
  - e) **East Pennsylvania Avenue**—this has been discussed several times, but it requires a lot of work. Jason had obtained a repair estimate awhile back & can prepare an updated one if Council wishes. His previous estimate for street & sidewalk work was approx. \$250,000. Mr. Gemmill suggested patching some of the roughest areas in the meantime.
  - f) **Mill Street**—will also be looked at for repair.

Jason would propose to bid the street projects in March so bids will be available for the April Council meeting, as paving season begins April 15<sup>th</sup>, 2023. The earlier, the better to get the best contractor pricing. He will provide updated estimates for the above streets at the November meeting.

- **15 Chantilear Court issue**—resident is concerned because his sidewalk, curb & driveway are settling, in addition to the Borough street. The main culprit is the resident at 13 Chantilear Court is discharging his sump pump into the street & that runoff is coming onto 15 Chantilear & causing these problems. The Borough had previously sent letters to the resident saying discharging his sump pump into the street is not allowed. The Borough also offered to financially assist in the repair. Jason said either Aaron Manifold or another contractor was going to run pipe under Chantilear Court that would tie into the inlet on the other side of the street to reduce some of that water. There are a lot of underground springs in that area too, so some of that water may be adding to the settling problem, but Jason suspects it wouldn't be nearly as bad if the sump pump discharge would stop.

Mrs. Carl said the resident at 15 Chantilear is willing to split the repair cost with the resident at 13 Chantilear.

Ira stated that the Borough had conducted a repair approx. 5-7 years ago in which a portion of the road was dug up, stone was packed in solid, then repaved, but it eroded away again. The settling is occurring because water is following where the sewer lateral exits the property into the street to go into the manhole. That was when the resident at 13 Chantilear was told he was causing this issue with the discharge & was urged to stop.

Jason suspects the sump pump water is picking up fines, dirt, etc. into the sewer trench & water is slowly leaching into the clean stone base. Atty. Sharnetzka said the street is a Borough issue, the sidewalk is the property owner's responsibility, but Mrs. Carl said if

someone would get hurt on 15 Chantilear's sidewalk, he would come back to the Borough because the issue of 13 Chantilear's discharge was never addressed.

The Borough doesn't have a Stormwater Management Ordinance that addresses runoff, but Mr. Sharnetzka will research this issue and report back.

- **Borough Storm Sewer Map & Analyzation**—the storm sewer system on the streets discussed above will be looked at to ensure the inlets are in good condition or if work is required prior to paving.
- **Stoltzfus Plan Review (20 Trout Lane)**—Jason is still not recommending Council conditionally approve this plan, as many of his Engineer comments are still outstanding. They haven't received any NPDES comments from York County Conservation District yet either.
- **High Street Inlet Replacement**—Jason is still waiting for a price from Aaron Manifold. This isn't a hurry now that paving on High Street isn't taking place yet, but Jason will call Aaron again & Ira will also.
- **Hotel Land Development Plan**—no update

4. **General Business**

- **Approval of Meeting Minutes**
  - August 1<sup>st</sup>, 2022—Mr. Burkins made a motion to approve the August 1<sup>st</sup>, 2022 Meeting Minutes; Ms. Kreiss seconded. All were in favor; motion carried.
  - September 28<sup>th</sup>, 2022—Ms. Kreiss made a motion to approve the September 28<sup>th</sup>, 2022 Special Meeting Minutes; Mr. Burkins seconded. Mr. Elwell & Mrs. Carl requested that all Council be notified in the event of another special meeting. All were in favor; motion carried.
- **Approval of Financial Statements**
  - General Funds—Ms. Kreiss made a motion to approve General Fund bills dated July 30<sup>th</sup> thru September 30<sup>th</sup>, 2022, totaling \$124,665.07; Mr. Elwell seconded. All were in favor; motion carried.
  - Sewer Funds—Ms. Kreiss made a motion to approve Sewer Fund bills dated July 30<sup>th</sup> thru September 30<sup>th</sup>, 2022, totaling \$521,516.45; Mr. Burkins seconded. All were in favor; motion carried.
  - Water Funds—Mr. Elwell made a motion to approve Water Fund bills dated July 30<sup>th</sup> thru September 30<sup>th</sup>, 2022, totaling \$132,776.46; Ms. Kreiss seconded. All were in favor; motion carried.

5. **Solicitor's Report**—Craig Sharnetzka reported:

- **15 Springwood Avenue**—as discussed a few months ago, Craig had sent a letter to the Cantwell's stating they are responsible to maintain the area now that the Borough completed the stormwater project. No response was received from the letter, so Craig called & spoke to Jenna Cantwell. Her concern was taking on the maintenance & how they would know if the repair is failing? Craig responded that the Borough did not agree to maintain the area & the Borough won't be maintaining it. Mrs. Cantwell stated they aren't going to agree to take on liability of something that will cost them a lot of money and said they may have to get an attorney. Craig asked that, if they do retain an attorney, that their attorney call him. Craig asked Ira how the Cantwell's would know if the pipe, etc. isn't functioning? Ira said the ground will start to erode & sinkholes will begin to form, but Mr. Gemmill said that will likely not happen for many, many years. Craig will contact the Cantwell's again, but if they won't agree, Craig will send a letter stating the Borough will not be responsible for future maintenance.
- **55 W. Pennsylvania Avenue Parking Agreement**—The agreement outlines Mr. Clary's responsibilities of the parking area. It was revised to include language that "if the Borough wants the parking area removed & Mr. Clary does not remove it, the Borough can do so & charge him".

Mr. Burkins made a motion to approve the Agreement & send it to Mr. Clary for his review; Mr. Elwell seconded. All were in favor; motion carried.

- **Act 57 of 2022, Amending the Tax Collection Law**—published July 11, 2022, this amendment involves Tax Collectors waiving additional charges for real estate taxes. If a taxpayer gets charged late fees & the Tax Collector can prove the taxpayer was the property owner & never received notice of the tax, then files a claim because of the accrued penalties, the taxpayer can receive a refund (or have the penalty waived if they've already paid the bill). The issue is that a municipality must adopt/implement a Resolution authorizing this process to be in place. We have until January 9, 2023 to implement these changes via adopting a Resolution & Craig suggested incorporating it into the year-end Resolution/Ordinance for Tax Collection to avoid additional advertising costs. If raising taxes, the Borough must pass an Ordinance; if not raising taxes, Council can adopt a Resolution.

Mr. Elwell said there is a webinar scheduled for October 12<sup>th</sup> that explains Act 57 in more detail. He will research who is actually holding the webinar.

- **Tax Credit Ordinance**—this is a tax credit to exempt 100% of the Borough's portion of real estate tax for Eureka Fire & Ambulance volunteers. We already have an Ordinance exempting up to \$500 of income tax for Eureka volunteers, but this would be for real estate taxes (Borough portion only). This is an incentive that will hopefully draw volunteers because, as Ira said, volunteerism is really low right now & seems to be getting worse. Mrs. Carl made a motion authorizing Atty. Sharnetzka to draft the Tax Credit Ordinance for Eureka volunteers of Stewartstown Borough; Mr. Burkins seconded. All were in favor; motion carried.

6. **President/Vice-President Report**—Ms. Almony reported:

- Ms. Almony made a motion to revise tonight's agenda to include an Executive Session later in the meeting; Mr. Burkins seconded. All were in favor; motion carried.
- **Pavement markings per PENNDOT**—Ms. Almony contacted PENNDOT to ask if we were able to apply thermoplastic markings on Main Street in an effort to slow down traffic. She is proposing "25mph" be placed on North & South Main Streets & other Borough roads where speeding is/has been an issue. PENNDOT allows the municipality to install them, but we need to supply them with a drawing of the specific location, size & details of the markings that are proposed. The request should also include the statement that the Borough will purchase, install & maintain them.  
Anyone can apply them & office staff has the contact information for Brian Sweitzer at Shrewsbury Borough, who applied theirs. Borough staff will obtain prices so Council can decide how many they'd like to purchase & for which streets. Ira said Borough staff can apply them if Brian Sweitzer can show them how to do so.
- **Employee uniforms**—proposals were received from Cintas & Unifirst. Mr. Elwell said both were comparable, but Unifirst was slightly cheaper.
  - **Cintas pricing for 6 employees**—ranged from \$45/week for 11 sets (standard clothing option + laundering) to \$62/week (winter clothing option + laundering).
  - **Unifirst pricing for 6 employees**—ranged from \$44-45/week for 11 sets (incl. winter items such as a hooded sweatshirt, a coat + a shell for under the coat).

Both companies offer different options for employees to choose from: 5 pants & shirts/wk., 3 pants & shirts/wk., 11 sets at one time (to last 2 weeks with an extra for the interim during laundering). Both companies offer "Stewartstown Borough" to be embroidered or screen printed on the shirt.

Gordon Wisnom, Sr. uses Unifirst at his business and said they offer many different options; his employees opted for 3 sets/week. He suggested though, if an employee wants a jacket, that they buy it rather than rent it, because it's a better deal financially, because in the summer months, you would still be paying to rent the winter jacket.

Mr. Burkins would like to hear feedback from the employees to know what options they prefer. Employees Felicia Markline & Nate McCloskey, both present tonight, said they're not picky as far as clothing options, but the Borough's annual employee allowance of \$350 doesn't go very far when the employee must purchase shirts, jeans/pants, work boots, winter jacket, and/or a rain jacket. Mr. Elwell suggested keeping the current employee stipend of \$350 to put toward work boots or other work-related items.

John Barnette offered information on Safeguard where work boots can be purchased at lower prices because they work with different companies & can offer more options.

Mr. Gemmill said if the Borough goes with the same service as Gordon's Service Center (Unifirst), we possibly may get better pricing because of the close proximity of both businesses to each other.

Mr. Elwell said if the Borough approves spending \$55/week to cover up to 6 employees, that would be \$2,860/year and that would cover any of the uniform options offered by both Cintas & Unifirst. The employees could then decide which option they would like (up to the 11 sets/week).

Mr. Elwell made a motion to approve up to \$3,000/year for employee uniforms for the employees to make their selection from the laundered program offered by Unifirst; Mr. Gemmill seconded. All were in favor; motion carried.

The above motion didn't include jackets; however, Ira said jackets were in one of the options from Unifirst. Hoodies were included in 2 of the options; jackets were in the other 2 options, but that was to rent them, not buy them. We can ask Unifirst about the hoodie & jacket options & what they offer.

The current \$350 employee stipend will be discussed later in Executive Session.

7. **Treasurer's Report**—Stacy Myers reported:

- FYI—the 2<sup>nd</sup> round of ARPA funds (\$118,965.17) were received 8/24/2022
- FYI—Mason Dixon Library's YTD financials were distributed for Council review. Library staff requested Council consider an increase to their 2023 donation as typically municipalities base their donations off a "per capita or per resident" basis and Stewartstown's donation is on the low side. The 2022 donation to MDL was \$2,200. This can be decided at the November 7<sup>th</sup> meeting.
- York County Boroughs Association Annual Dinner/Awards Meeting—will be held Saturday, November 12<sup>th</sup> at Great American Saloon in Red Lion beginning at 6:00 (social time), dinner at 6:30pm. RSVP's due by November 1<sup>st</sup>. Let Stacy or Missy know if you wish to attend.

8. **Sewer & Water Supervisor Report**—Ira Walker, Jr. distributed his report. The expenses will be submitted to the Sewer & Water Authority for approval.

9. **Mayor's/Police Report**—Mayor Barnette reported:

- The 1<sup>st</sup> Stewartstown Main Street 5K was successful with 200 people participating. Approx. \$4,000 was raised and Ira reported that Jason Cole presented Eureka Fire Company with a check for \$1,600. Carroll Fuel had previously donated \$500 to Eureka, so the total donation received was \$2,100.
- She was invited to visit the Stewartstown Senior Center, where they've started to serve public breakfast every Thursday from 6:30-9:30am for \$10. Mayor Barnette believes the next may not be until December. She had some great conversations with many older Stewartstown residents.
- September 24<sup>th</sup>, she visited H.O.P.E.'s grand opening of their Retreat House, located in Stewartstown. It was a dream of one of the co-founders, Jeanette Cartwright, who recently passed away from cancer to build a place where cancer patients & their families can get support. It sits on 18 acres & includes walking trails, a massage room, a main house for rest & relaxation & more. It not only serves people from the Stewartstown area, but people from all over can come to enjoy the solitude it offers.

- December 3<sup>rd</sup>, 2022 @ 6:30pm—Christmas Tree Lighting at Mason Dixon Library.
- October 8<sup>th</sup>, 2022 from 9am-4pm—Fallfest at Hopewell Area Recreation & Fairgrounds

**Police Report:**

- The new K9 vehicle is in use. (York Area Regional purchased the old SRPD vehicle)
- Firebox Court domestic incident in August—Officer Smith (K-9 Officer) responded to the scene within 3 minutes, assisting PSP because they couldn't respond as fast. Officer Smith made the arrest & handcuffed the assailant to a fence while he offered aid to the mother who was seriously injured. He did so until EMS & other relief arrived. SRPD officers wear body cam & Chief Boddington said Officer Smith did everything as he should have done. It was very commendable & a letter of thanks was sent from Pennsylvania State Police. Chief believes this was a one-time isolated incident. Happily, the mother is now out of ICU & on her way to recovery.

Southern Regional Police Commission plans to award Officer Smith with a citation for his actions that day. More will be reported as known.

- There is a vacancy with SRPD—4 candidates were interviewed last week.

10. **Executive Session**—at this time, Mr. Gemmill made a motion to recess to Executive Session @ 9:22p.m. to discuss personnel issues. Mr. Burkins seconded. All were in favor; motion carried.

11. **Council reconvened from Executive Session**—Mr. Elwell made a motion to reconvene @ 10:06pm; Ms. Kreiss seconded. All were in favor; motion carried. The following action was taken:

- Personnel Policy/Employee handbook updates—
  - Probation period for new employees to get benefits—Ms. Kreiss made a motion to change the probation period **from** the current 6 months **to** 90 days. Mrs. Carl seconded. All were in favor; motion carried.
  - Vacation time updates—Mr. Elwell made a motion to approve the following updates; Mr. Burkins seconded. All were in favor; motion carried.
    - a) After probation period—5 days/40 hours
    - b) After 2 years' employment—10 days/80 hours
    - c) After 5 years' employment—15 days/120 hours
    - d) After 10 years' employment—20 days/160 hours
    - e) After 15 years' employment to retirement--25 days/200 hours
- Uniform stipend, in addition to acceptance of a laundered uniform program—Mr. Burkins made a motion authorizing all employees to receive a \$350 annual stipend to spend as they wish on work apparel/items; Mr. Elwell seconded. All were in favor; motion carried.
- ARPA Fund Use—Mr. Burkins made a motion authorizing each employee to receive a one-time premium pay of \$1,000 from the American Rescue Plan Act monies as compensation for the COVID pandemic; Ms. Kreiss seconded. Motion carried, with Mrs. Carl opposing. These bonuses are to be distributed in November.

12. **Committee Discussion**

- **Property Maintenance**—insulating the Executive Session room. Mr. Gemmill didn't have the information readily available, so this will be on the November meeting agenda for discussion.
- **Economic Development**—Mrs. Carl reported:
  - October meeting has been changed to Thursday, October 20<sup>th</sup> @ 8p.m.
  - Beginning in November & beyond, the meetings will be held the 2<sup>nd</sup> Monday of each month @ 7p.m.
  - Mrs. Carl requested the November & December Economic Development Committee meetings be advertised now so that interested Council members can attend without the threat of violating the Sunshine Law (& having a quorum present). She was

asking for more Council presence at the meetings because more discussion, research & work will be taking place regarding PSAB guidelines & what's necessary to go after grant monies. She feels the Streets & Roads Committee may be able to benefit from the discussions too. It's also recommended to get information to the public because that way, resources & knowledge can be pooled from all ages & demographics.

Ms. Almony doesn't feel it's necessary to specially advertise the November & December Economic Dev meetings, but simply wait & include them in the ad to be placed (in December) for all 2023 Borough meetings. The problem with waiting until the December ad gets placed is the March due date for some of the grants the Econ Dev Committee is interested in. Can a Committee make a decision if 4 Council members are in attendance? Atty. Sharnetzka said yes, as long as the meeting is advertised, so the public is aware. He also doesn't believe the current Committee, who is made up of many volunteers & Borough residents, should make decisions. Mrs. Carl said the committee isn't planning on making decisions, only recommendations to come back to Council. She just wants to be covered by the public advertisement in the event 4 or more Council members attend. Ms. Almony said she can't commit to another monthly meeting at this time; Ms. Kreiss, Mr. Gemmill & Mr. Elwell also can't commit. Mr. Burkins said another Monday meeting at 7pm is difficult for his schedule. Council wouldn't need to attend every meeting, although as many as possible would be great. Mrs. Carl just wants the meetings advertised to protect the Borough in case more than 4 attend.

Mr. Elwell said as long as it's clear that decisions/action won't be taken at Committee meetings, that's fine. He made a motion to advertise the November & December Economic Development Committee meetings; Mrs. Carl seconded. A vote was taken; motion denied, 2-4 (Almony, Gemmill, Kreiss, Burkins).

The Economic Dev meeting dates/times can also be added to the Borough website. Mrs. Carl requests to have a specific webpage for the Economic Dev Committee news, events, meetings, etc. She will send details of what she'd like to include on the page to Borough staff in order to get a price for the November meeting.

- **Theater site update**—after a lot of research on ROW's, easements & PENNDOT requirements, it was determined that the theater site has no value in regard to selling or bidding it off, but the Econ Dev Committee may come to Council at some point with recommendations for the property.
- **Blighted Property Summary**—in order to create an economic revitalization, a community identity assessment must be done, as well as a building standards assessment. The new Stewartstown Square owner, who's planning on rehabbing is a catalyst project that will enable residents to interact with other residents. Stewartstown doesn't currently have many areas like that. The focus of Econ Dev will be going through agenda items & determining what needs to be brought back to Council & also whiteboard sessions of "back-end" work that will be required to go after available grants. Some of the jobs are block-by-block assessments to determine the percentage of renters vs. property owners, how many are commercial properties & businesses. There are some grants we may be more likely to get once those statistics are known. Another goal is to assist businesses who are interested in our community.

13. **Adjournment**—With no further business before Council, Mr. Gemmill made a motion to adjourn the meeting @ 10:25p.m. Mr. Burkins seconded. Motion carried, meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary

